

**(2) Work Plan on Life Planning Education and Career Guidance Service**

Major purpose of the grant: empower and enhance the capacity of the teaching team for life planning education.

Remainder of the grant: to enrich relevant school-based service for students by providing career-related learning beyond the classroom.

<b>Objectives:</b>	<b>Strategies:</b>	<b>Monitoring/Evaluation</b> :	<b>Allocation of the CLP Grant:</b>	<b>Estimated Amount</b>
To relieve teaching workload of career teachers	- Recruit a teacher	Total number of teaching periods of teachers in careers team	For employment of a teaching staff	\$ 438,480
- To provide whole school career-related activities - To relieve administration workload of career teachers	- Organize lunch time activities, Careers Week, etc - Open Careers Room regularly for book borrowing and other activities especially for junior forms - Organize visits to workplaces and job experiences for students - Disseminate updated news and promote activities from tertiary institutions, help students apply - Manage students records of OLE and SLP - Handle students' documents applications for overseas or local studies - Keep records of different statistics and stock of career room's booklets	- Careers Mistress monitors the performance of assistant - Feedback from Junior form - Number of students who applied the activities of tertiary institutions and work experiences	For employment of a Life Planning Education Assistant	\$ 217,720

2020/21 Remaining Grant	\$ 0
2021/22 Allocation of the Grant	\$ 642,000
Total	\$ 642,000
2021/22 Estimate Expenditure	\$ 655,200
2021/22 Estimated Deficit	(\$ 13,200)