

True Light Middle School of Hong Kong
2018/19 Student Grant
Checklist for Application

I. Objective

Provide students who are having financial difficulties with learning support in order to widen their learning opportunities, and encourage them to make good use of the grant to work hard in their studies.

II. According to Income Test

- Use the “Adjusted Family Income” (AFI) mechanism as the income test to assess the applicant’s eligibility for student financial assistance and its assistance level.
- The following is the “Adjusted Family Income” (AFI) formula being used in calculation:

$$\text{AFI} = \frac{\text{Gross annual income of the family}}{\text{Number of family members} + (1)}$$

- Gross annual income of the family includes the annual income of the applicant and his/her spouse; 30% of the annual income of unmarried child / children residing with the family (if applicable); and the contribution from relatives / friends (if applicable).
- The members of a family normally refer to the applicant, his/her spouse, unmarried child/children residing with the family and the dependent parent(s) who are supported by the applicant and/or his/her spouse.
- For single-parent families of 2 to 3 members, the ‘plus 1 factor’ in the divisor of the AFI formula will be increased to 2.

III. Level of Assistance

- The AFI groups for various levels of assistance in the 2018/19 school year are listed in the table below. **(Please note that the “AFI” is not the average monthly income of a family.)**

2018/19 school year – under the mechanism of “AFI Groups” between (HK\$)	Level of Assistance
0 - 47,018	Full
47,019 - 90,917	Half
more than 90,918	Ineligible

* The above amounts will be adjusted upwards by 20% based on the figures provided by the Student Finance Office.

IV. Grant Amount (each year)

	Junior Secondary	Senior Secondary
Full-rate subsidy	\$3,000	\$4,000
Half-rate subsidy	\$1,500	\$2,000

V. Application Period

September and January of each school year

VI. Approval Priority

If there is a large number of applications, priority will be given to those applicants who have not obtained any other grants from the school or outside the school.

True Light Middle School of Hong Kong (Secondary Section)

Application Form for Keung Woon Ying Grant

Part 1 Student Applicant Personal Particulars

1. English Name _____ Chinese Name _____
2. Class _____ Telephone Number _____
3. Address _____

Part 2 Applicant Personal Particulars (Applicant must be parent/guardian)

1. Chinese Name _____
2. Marital Status _____
3. HKID Card Number _____ () Age _____
4. Relationship with the student _____ Others _____

Part 3 Information about other family members (excluding student applicant)

(Fill in the spouse information in the first row.)

	Name	Age	Relationship with the applicant			Current schooling information (Day School) Please ✓ as appropriate			
			Child	Spouse	Parent	Not yet entered school	S3 or below	S4 to S6	Tertiary Level
1									
2									
3									
4									
5									

Part 4 Occupation and Income (Please specify if you are a housewife or part-time worker; if unemployed or retired, please specify the date.)

Occupation and Position

Name of Employer

Employer's Tel No.

1. Applicant _____
2. Spouse _____
(If widowed, divorced or living apart, please specify the date): _____

3. Annual Income (Count up to 12 months before the application date)

- (a) Applicant annual income \$ _____
- (b) Applicant's spouse annual income \$ _____
- (c) Children's and other relatives' annual contributions \$ _____
- (d) Other incomes (Please state: _____) \$ _____
- (e) Annual grand total: (a)+(b)+(c)+(d) \$ _____
- (f) Average monthly income: (e)÷12 (exclude cents when stating amounts) \$ _____

Part 5 Living Condition

- Rented housing Monthly rent \$ _____
- Mortgage property Monthly mortgage payment \$ _____
- Self-owned property
- Others (Specify) _____

Part 6 Comprehensive Social Security Assistance (CSSA) granted by the Social Welfare Department

- My family does not receive any CSSA
- has applied for CSSA (Pending for the reply)
- is currently receiving CSSA (File Number: _____)

Part 7 Declaration

1. I have the following special financial difficulty/The reason why I make the application not as the student's parent:

2. I _____ (name) declare the information given in this application form is true and correct.

Date: _____ Applicant Signature: _____

Part 8 Recommendation by Teacher/Social Worker

1. According to the understanding of the teacher/social worker, the applicant has the following special situation/financial difficulty:

2. Suggested amount to be granted: HK\$ _____

Referee Signature : _____ Date: _____

- Teacher Social Worker

Official Reply: Approval granted Approval not granted

Applied amount granted HK\$ _____

Amount: Full/ HK\$ _____ withdrawn from Keung Woon Ying Grant/

Amount: Full/HK\$ _____ withdrawn from _____

Principal Signature: _____ Date: _____

香港真光中學
2018/19 學年學生助學金申請備忘

一、目的

向有經濟困難的學生提供學習津貼，以擴闊他們的學習機會，並鼓勵學生善用助學金，努力求學。

二、按入息審查

- 採用「調整後家庭收入」(AFI)機制進行入息審查，以評定申請人的資助資格及幅度。
- 「調整後家庭收入」機制所採用的算式如下：

$$AFI = \frac{\text{家庭全年總收入}}{\text{家庭成員人數} + (1)}$$

- 家庭全年總收入包括申請人及其配偶的全年收入與申請人家庭同住的未婚子女的全年收入的 30%(如適用)，以及親友給予的津助(如適用)。
- 家庭成員通常是指申請人、申請人的配偶、與申請人家庭同住的未婚子女，以及由申請人及／或其配偶供養的父母。
- 二至三人的單親家庭，公式中除數的(+1) 將會增加至(+2)。

三、資助幅度

- 2018/19 學年的「調整後家庭收入」組別的資助幅度以供參考。**請注意「調整後家庭收入」並不是家庭每月的平均收入。**

2017/18 學年的「調整後家庭收入組別」機制下數值介乎 (港幣)	資助幅度
0 至 47,018	全額
47,019 至 90,917	半額
超過 90,918	不合資格

* 以上金額會按學生資助辦事處提供之數值上調 20%

四、資助金額 (每年)

	初中	高中
全額津貼	\$3,000	\$4,000
半額津貼	\$1,500	\$2,000

五、接受申請時段

每學年九月及一月

六、批核優次

如申請個案眾多，將以未獲其他校內外助學金者為優先考慮。

香港真光中學 (中學部)

中學助學金申請表

第一部 申請學生資料

4. 英文姓名 _____ 中文姓名 _____
5. 班 別 _____ 電話號碼 _____
6. 住 址 _____

第二部 申請人資料 (申請人必須為父 / 母或監護人)

5. 中 文 姓 名 _____
6. 婚 姻 狀 況 _____
7. 香港身份證號碼 _____ () 年 齡 : _____
8. 與 學 生 關 係 _____ 其 他 : _____

第三部 其他家庭成員資料 (不包括申請學生) [第一欄填上配偶資料]

	姓 名	年 齡	與申請人關係			現時在學資料 (日校) 請以✓表示			
			子女	配偶	父母	尚未入學	中三或以下	中四至中六	大專
1									
2									
3									
4									
5									

第四部 職業及收入 (如屬家庭主婦或兼職工人, 請說明; 如失業、退休、須註明日期)

- 職業及職位 _____ 服務機構名稱 _____ 服務機構電話 _____
- 1 申請人 _____
2 配 偶 _____
(如配偶身故、離婚、分居、須註明日期): _____
- 3 全年收入 (a)申請人全年收入 \$ _____
(以申請日期前十二個月計) (b)申請人配偶全年收入 \$ _____
(c)子女及其他親屬全年津助 \$ _____
(d)其他收入 (說明: _____) \$ _____
(e)全年總收入: (a)+(b)+(c)+(d) \$ _____
(f)每月平均收入: (e)÷12 (填寫整數, 小數位不用計算) \$ _____

第五部 住屋情況

- 租住 每月租金 \$ _____
- 按揭 每月供款額 \$ _____
- 自置
- 其他 (註明) _____

第六部 社會福利署發放的綜合社會保障援助 (綜援)

- 本人家庭 並無接受綜援
- 現正申請綜援 (結果未知)
- 正接受綜援 檔案編號為 _____

第七部 聲明

3. 本人有下列特殊經濟困難 / 本人並非以學生父母身份作為申請人的原因：

2. 本人 _____ (姓名)

現謹此聲明：這份申請表內填寫的個人資料屬完整真確。

日期：_____ 申請人簽署：_____

第八部 老師 / 社工推薦

1. 據老師 / 社工瞭解，申請人有下列特殊情況 / 經濟困難：

2. 建議頒發金額：港幣 _____

推薦人簽署：_____ 日期：_____

教師 社工

批覆： 批核 不擬批核

申請金額批核為港幣 _____ 元

金額：全數 / 港幣 _____ 元由姜煥英助學金 /

金額：全數 / 港幣 _____ 元由 _____ 支付

校長簽署：_____ 日期：_____

