

19<sup>th</sup> June 2008

Dear Parents,

## Extra Lessons for F4 Students

Our school has arranged for F4 students to attend extra lessons before the Summer Holiday. Please note the following timetable and remind your daughter to attend the lessons as scheduled.

Class	Date	Time	Subject	Venue	Teacher-in-charge
F4A	23/6(Mon)	1:00-4:00 p.m.	Mathematics	404	Miss Fung
	24/6(Tue)	2:00-4:00 p.m.	Mathematics	404	Miss Fung
	25/6(Wed)	2:30-4:00 p.m.	Mathematics	404	Miss Fung
	26/6(Thu)	8:30-11:30 a.m.	Chemistry	404	Miss Wong
	30/6(Mon)	8:30-11:30 a.m.	Computer (Web)	107	Mr. Leung
			Computer (Prog)	206	Mr. Ha
	2/7(Wed)	1:00-4:00 p.m.	Mathematics	404	Miss Fung
	4/7(Fri)	1:00-4:00 p.m.	Computer (Web)	107	Mr. Leung
			Computer (Prog)	206	Mr. Ha
	8/7(Tue)	8:30-11:30 a.m.	Mathematics	404	Miss Fung
			Computer (Web)	107	Mr. Leung
	9/7(Wed)	8:30-11:30 a.m., 1:00-4:00 p.m.	Mathematics	404	Miss Fung
	14/7(Mon)	1:00-4:00 p.m.	Mathematics	404	Miss Fung
	F4B	23/6(Mon)	1:45-4:00 p.m.	Computer (Web)	206
Computer (Web)				107	Mr. Ha
24/6(Tue)		2:00-5:00 p.m.	Chemistry	403	Miss Wong
25/6(Wed)		2:30-5:30 p.m.	Chemistry	403	Miss Wong
26/6(Thu)		8:30-11:30 a.m.	Economics	403	Mr. Fung
30/6(Mon)		1:00-4:00 p.m.	Computer (Web)	206	Miss Mak
			Computer (Web)	107	Mr. Ha
2/7(Wed)		1:00-4:00 p.m.	Mathematics	403	Miss Yeung
14/7(Mon)		1:00-4:00 p.m.	Economics	403	Mr. Fung
F4C	24/6(Tue)	1:30-2:45 p.m.	English (4CF1)	401	Miss Ng
	30/6(Mon)	8:30-11:30 a.m., 1:00-4:00 p.m.	Economics	406	Mr. Fung
F4D	27/6(Fri)	1:00-4:00 p.m.	Our Visual Arts Detp., Ploy U	LG01	Miss Ng
	30/6(Mon)	1:00-4:00 p.m.	Textile & Clothing Dept. Fashion	LG01	Miss Ng
	3/7(Thu)	10:00-1:00 p.m.	Design Workshop.	LG01	Miss Ng
	4/7(Fri)	1:00-4:00 p.m.	Economics	402	Mr. Fung
F4E	27/6(Fri)	1:00-4:00 p.m.	Economics	407	Mr. Fung
F4F	24/6(Tue)	1:30-2:45 p.m.	English (4CF1)	401	Miss Ng
	25/6(Wed)	2:30-5:30 p.m.	Chinese Language	401	Miss Yu
	14/7(Mon)	1:00-4:00 p.m.	Chinese Language	401	Miss Yu

- Students must come to school in neat school uniform for extra lessons before summer holiday.
- Students who are absent because of illness must inform the School Office by phone (2576 0703) and submit a letter of excuse accompanied with a medical certificate to the School Office subsequently. Students who are late or absent without reasons will be punished.

Yours faithfully,

Miss Kwan Suet Ming  
(Principal, TLMSHK)

✂-----REPLY SLIP-----

(TO BE RETURNED BY THE MONITOR TO CLASS TEACHER ON 23/6/2008)

To: Miss Kwan Suet Ming  
Principal  
True Light Middle School of Hong Kong

## Extra Lessons for F4 Students

I acknowledge receipt of the letter concerning the above-captioned. I will remind my daughter to attend the lessons as scheduled.

Class: F4 ( )

Name: \_\_\_\_\_

Signature of Parent: \_\_\_\_\_