

13<sup>th</sup> March 2008



Dear Parents,

Extra Lessons for F4 Students

Our school has arranged for F4 students to attend extra lessons during the Easter Holiday. Please note the following timetable and remind your daughter to attend the lessons as scheduled.

Class	Date	Time	Subject	Venue	Teacher-in-charge
F4A	19 <sup>th</sup> March, (Wed)	8:30-11:30 a.m., 1:00-4:00 p.m.	Mathematics	307	Miss Fung
	26 <sup>th</sup> March, (Wed)	8:30-11:30 a.m., 1:00-4:00 p.m.	Computer (Prog)	107	Mr. Ha
	26 <sup>th</sup> March, (Wed)	8:30-11:30 a.m.	Computer (Web)	206	Mr. Leung
	27 <sup>th</sup> March, (Thu)	8:30-11:30 a.m., 1:00-4:00 p.m.	Chemistry	204	Miss Chau
F4B	28 <sup>th</sup> March, (Fri)	8:30-11:30 a.m., 1:00-4:00 p.m.	Mathematics	204	Miss Fung
	28 <sup>th</sup> March, (Fri)	8:30-11:30 a.m., 1:00-4:00 p.m.	Chemistry	203	Miss Chau
F4C	20 <sup>th</sup> March, (Thu)	1:00-4:00 p.m.	Accounts	309	Miss Chan
	27 <sup>th</sup> March, (Thu)	8:30-11:30 a.m., 1:00-4:00 p.m.	Geography	506	Miss Cheng
F4D	27 <sup>th</sup> March, (Thu)	8:30-11:30 a.m., 1:00-4:00 p.m.	Geography	402	Miss Li
	28 <sup>th</sup> March, (Fri)	1:00-4:00 p.m.	Economics	402	Mr. Fung
F4E	20 <sup>th</sup> March, (Thu)	1:00-4:00 p.m.	Accounts	309	Miss Chan
	28 <sup>th</sup> March, (Fri)	8:30-11:30 a.m., 1:00-4:00 p.m.	Geography	407	Miss Li
F4F	20 <sup>th</sup> March, (Thu)	8:30-11:30 a.m.	Economics	401	Miss Chau
	27 <sup>th</sup> March, (Thu)	8:30-11:30 a.m., 1:00-4:00 p.m.	Geography	401	Miss Hui

1. Students can come to school in tidy and neat casual wear for extra lessons during Easter Holiday, but they must obey the 'Students' Casual Wear Guidelines'.
2. Students who are absent because of illness must inform the School Office by phone (2576 0703) and submit a letter of excuse accompanied with a medical certificate to the School Office.

Yours faithfully,

Miss Kwan Suet Ming  
(Principal, TLMSHK)

✂-----REPLY SLIP-----  
(TO BE RETURNED BY THE MONITOR TO CLASS TEACHER ON 17/3/2008)

To: Miss Kwan Suet Ming  
Principal  
True Light Middle School of Hong Kong

Extra Lessons for F4 Students

I acknowledge receipt of the letter concerning the above-captioned. I will remind my daughter to attend the lessons as scheduled.

Class: F4 \_\_\_\_ ( )

Name: \_\_\_\_\_

Signature of Parent: \_\_\_\_\_