



12th December 2007

Dear Parents,

Christmas Celebration Activities

Christmas is coming soon, and our school's Christmas celebration activities are scheduled as follows:

Date	Time	Activity
13 th December, (Thu) Christmas Service	8:05 - 9:45 a.m.	Switch of 2 nd & 9 th periods; students will have normal lessons after the function.
20 th December, (Thu) Christmas Celebration	12:25 noon. 12:30 - 2:30 p.m. 2:30 - 3:00 p.m. 3:00 - 5:15 p.m. 5:15 - 5:30 p.m. * 5:30 - 7:30 p.m. 7:30 - 7:45 p.m.	Roll call in Classroom (Class Teacher) Class Christmas Party in Classroom (Games & Meal Time) Clean up the classroom and arrange all desks\chairs according to the examination seating plan. Student Union Christmas Variety Show in School Hall Recess Dancing Evening in Sports Ground Carol Singing in Sports Ground * In case of rainy weather, "Dancing Evening" will be cancelled. The dismissal time will then be 5:30 p.m.
21 st December (Fri) Christmas Carol (Students must wear tidy school uniform.)	First session 1:30 p.m. 2:00 - 3:50 p.m. (F1 to F4 students & Choir) Second session 7:00 p.m. 7:30 - 9:00 p.m. (F5 to F7 students & Choir)	Roll call in School Hall Christmas Carol <i>Departure Time for School Bus :</i> <i>To school ⇨ to be arranged</i> <i>From school ⇨ as usual (4:10p.m.)</i> Roll call in School Hall Christmas Carol Parents & alumnae are welcome.

All students are expected to attend the above activities in full and be punctual.

Yours faithfully,

Miss Kwan Suet Ming
(Principal, TLMSHK)

Reply Slip

(TO BE RETURNED TO CLASS TEACHER ON 13/12/2007)

To: Miss Kwan Suet Ming
Principal
True Light Middle School of Hong Kong

Christmas Celebration Activities

I acknowledge receipt of the letter concerning the above-captioned. I will remind my daughter to attend the activities as scheduled.

I # will / will not attend the Christmas Carol on 21/12/2007.

Class: F_____ ()

Name: _____

Signature of Parent: _____

(# Please ✓ as appropriate)